

APPLICATION FOR EMPLOYMENT

Date: _____

Name _____ Social Security No. _____
Last First Middle Initial

Present Address _____
No. Street City State Zip Code

How long have you lived at the above address? _____

Home Phone: _____ Cell Phone: _____

Are you a U.S. citizen, or are you otherwise authorized to work in the U.S. without any restrictions? yes no

Previous Address: _____
No. Street City State Zip Code

Home Phone: _____ Cell Phone: _____

Position(s) applied for: _____ Rate of pay expected: \$ _____ per week

Interested in: Full Time _____ Part-Time _____ Specify days and hours if part-time _____

Were you previously employed by us? _____ If yes, when? _____

List any friends or relatives working for us:

Name _____ Relationship _____

Name _____ Relationship _____

Have you ever been convicted of a felony? yes no

If yes, describe the circumstances: _____

If you are accepted for employment, on what date will you be available for work? _____

If selected for employment, are you willing to submit to a pre-employment drug screening test, if required? yes no

Person to be notified in case of accident or emergency:

Name _____ Address _____ Phone Number _____

Are there any other experiences, skills, or qualifications which you feel would especially fit you for work with us?

All potential employees are evaluated without regard to race, color, religion, gender, national origin, age, marital status or veteran status, the presence of a non-job related handicap, or any other legally protected status.

EDUCATION	Name and Location of School	Years Attended	Major
Grammar School	_____	_____	_____
	_____	_____	_____
High School	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
College	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
Trade, Business or Correspondence School	_____	_____	_____
	_____	_____	_____

FORMER EMPLOYERS *(List your last four employers below, starting with the last one first.)*

Date, Month, and Year	Name and Address of Employer	Salary	Position	Reason for Leaving
From _____	_____	_____	_____	_____
To _____	_____	_____	_____	_____
From _____	_____	_____	_____	_____
To _____	_____	_____	_____	_____
From _____	_____	_____	_____	_____
To _____	_____	_____	_____	_____
From _____	_____	_____	_____	_____
To _____	_____	_____	_____	_____

REFERENCES: *Give below the names of three persons not related to you, whom you have known at least one year.*

Name	Address	Business	Years Acquainted
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

I understand and acknowledge that neither this application nor acceptance of employment, with the company shall be used, construed or deemed to create a contract of employment, expressed or implied or any other promise of any kind.

No commitment to employ for any specified duration and no contract for employment, expressed or implied, shall be valid or binding on the company unless it is expressly set forth in a separate document and signed by the president of the company. The company hires at-will. At the option of either the employee or the company, I understand that employment can be terminated, with or without cause, and with or without notice at any time.

The facts set forth in this application for employment are true and complete. I understand that if employed, false statements on this application shall be considered sufficient cause for dismissal.

Signature of Applicant _____
Date